

28 MAR 2023

3:58 P.M.

A.I.I.M.S., New Delhi-29

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-29
OFFICE OF THE MEDICAL SUPERINTENDENT

F. No. 34-58/92- Estt. (H)

Dated : 28 MAR 2023

MEMORANDUM

Subject:-Utilization of EHS (Employee Health Services) facilities by dependent family members of the Main EHS Beneficiary.

The Employee Health Services (EHS) facility at the Institute has been modeled on the Central Government Health Scheme (CGHS), providing comprehensive medical care to Faculty / Staff / Pensioners and their dependents as well as Students of AIIMS, New Delhi. Thus, for the purpose of EHS the term "family" means and includes Husband or Wife, as the case may be, and other **dependent** family members. The term '**dependent**' means that a family member whose income from all sources including pension and pension equivalent of DCRG benefit is less than Rs. 9000 + D.A. per month.

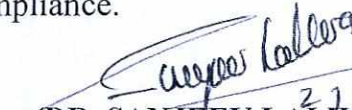
2. Several instances have been brought to the attention of the undersigned where employees fail to timely inform the appropriate authorities of the changes of dependency status of their family members. Such changes include a dependent family member beginning to earn more than the prescribed minimum earning of Rs. 9000 + D.A. (admissible at the time) per month from all sources of income, a dependent daughter or son getting married, or a dependent son attaining the age of 25, etc. There have also been some instances where family members of EHS beneficiaries who have recently become non-dependents have incorrectly availed themselves of pharmaceutical items under the EHS facilities.

3. It has also been observed that on seeking explanation from concerned employee regarding inappropriate use of EHS benefits, the employees often claim to be ignorant of the rules, which is not tenable.

Continued.

4. Therefore, all employees viz. Faculty / Staff and Pensioners, etc. of the Institute are informed that the changes in dependency criteria of their dependent family members viz. death, marriage, earning status (which makes a family member to be non-dependent) should be immediately brought to the notice of the appropriate administrative authority. In case of report of misuse of EHS facility for any family member of an employee, EHS facility to the employee and his/her dependents is liable to be withdrawn in addition to any other action as deemed fit by the competent authority.

All concerned Officer(s)-in-charge are requested to circulate above instructions amongst the employees working under their control for strict compliance.


(DR. SANJEEV LALWANI)
22/5/22
MEDICAL SUPERINTENDENT

Distribution:-

1. Dean (Academic / Research / Examination)
2. Chief(s) of all Centres
3. Head of all departments/units/sections/areas
4. All faculty of Hospital Administration
5. Chief Admn. Officer
6. Officer-in-charge, EHS
7. Chief Nursing Officer
8. All Establishment Sections
9. All Notice Board/Guard File
10. Prof. in Charge – Computer Facility
11. Sr. Hindi Officer
12. Administrative Officer (E.H.S. Cell)
13. Dealing Hand, EHS, Establishment Section (Hospital)
14. Guard File.

-With request to upload it on the Institute's website
-With request to kindly provide a Hindi translation.

C.C.: PPS / PS/ PA to Director / Additional Director (Admn.) / Sr. F.A., AIIMS - for kind information.